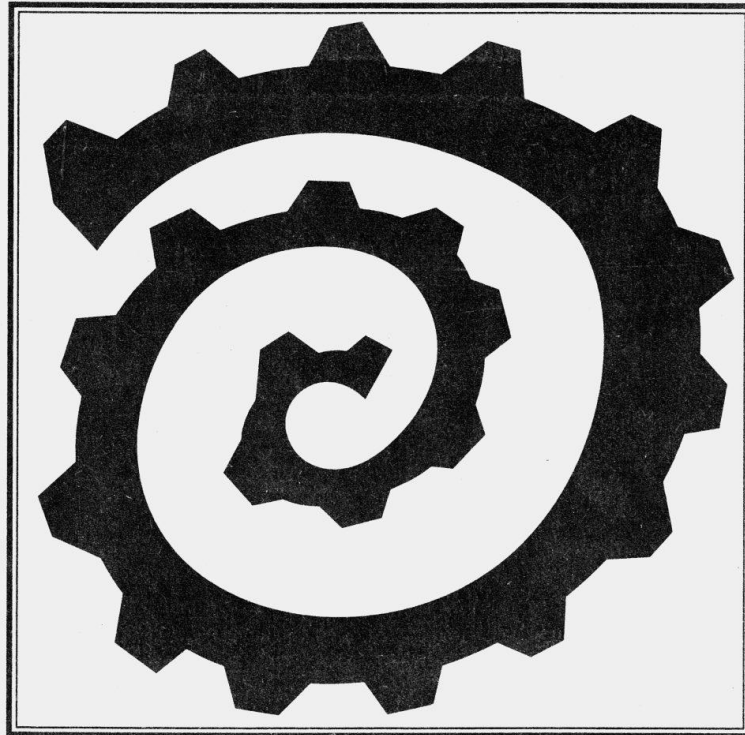




IRVINE VALLEY COLLEGE
CORPORATE AND COMMUNITY
EDUCATION PROGRAMS

SPRING 1998

COMPUTERS FOR BEGINNERS

IBM: Computerese II

Cathy Schamp

Hands-on class using Word for Windows 95 as a tool to more completely understand the Windows 95 environment and all its ramifications. Text/reference book is required.

1326.401	5 Mondays, March 16 - April 20 No class April 6 Irvine Valley College—Room B327	2 - 5 p.m. \$117 \$30 text available at IVC Bookstore
1326.402	5 Tuesdays, April 14 - May 12 Irvine Valley College—Room B327	2 - 5 p.m. \$117 \$30 text available at IVC Bookstore

AUTOCAD

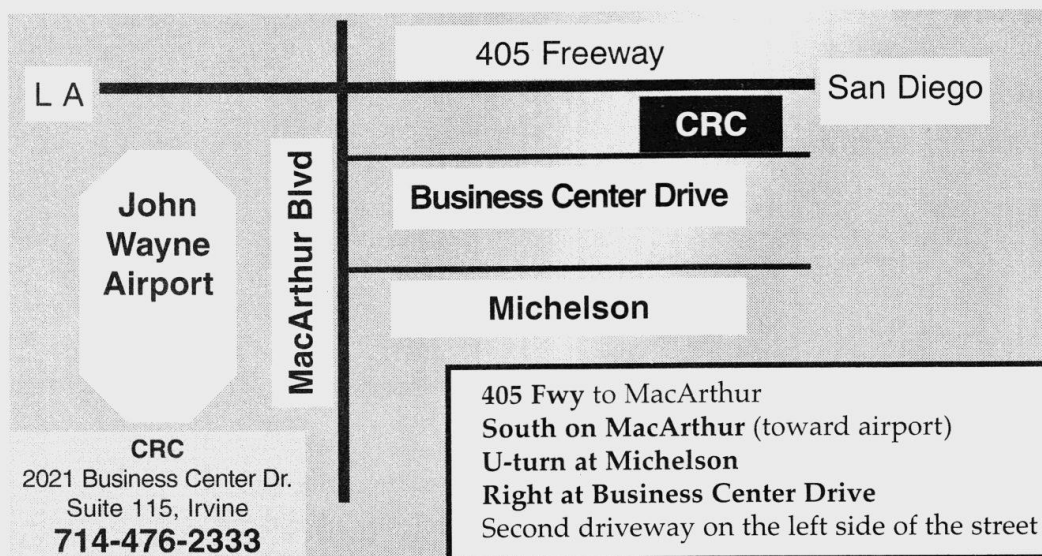
AutoCad 13 for Windows

CRC Staff

Comprehensive hands-on workshop for those with a basic understanding of drafting. You will learn the basic concept and application of Computer Aided Design (CAD) using the popular AutoCad Software.

1365.401	4 Saturdays, May 2 - 23 Computer Research Center 2021 Business Center Drive, Suite 115, Irvine	9 a.m. - 4 p.m. \$450
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Map and Directions to the Computer Research Center



IVC COMMUNITY EDUCATION 714/451-5555



COMPUTER CLASSES AT CRC

Internet

CRC Staff

Hands-on workshop provides basic information on tools and services of the internet, web pages, home page, file transfer, internet address, e-mail address, electronic mail, and research using Gopher.

1312.401	Wednesday, March 18	9 a.m. - 4 p.m.
	Computer Research Center	\$154
	2021 Business Center Drive, Suite 115, Irvine	

Microsoft Windows 95

CRC Staff

Hands-on workshop for those using Windows 95, planning to use windows 95 or migrating from Windows 3.1 to Windows 95.

1342.401	Wednesday, April 1	9 a.m. - 4 p.m.
	Computer Research Center	\$117
	2021 Business Center Drive, Suite 115, Irvine	

Microsoft Word 97

CRC Staff

Hands-on workshop prepares you to apply Word with an understanding of its major features.

1358.401	Wednesday, April 15	9 a.m. - 4 p.m.
	Computer Research Center	\$117
	2021 Business Center Drive, Suite 115, Irvine	

Microsoft Excel 97

CRC Staff

Hands-on workshop helps you create professional looking spreadsheets, charts, and graphs.

1309.401	Wednesday, April 29	9 a.m. - 4 p.m.
	Computer Research Center	\$117
	2021 Business Center Drive, Suite 115, Irvine	



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